



CDMHA Board Meeting Report: 7 December 2020

Present: Traciann Fisher, Mark Harrop, Nicole Sansom, Krystyna Lazar, Beth Wise, Brent Fehrman, Tom Neilson, Mark Annett, Lisa Turner, John Kichinko, Mike Kichinko, Jeff MacDonald, Brad Vanderburg, Candace Adams, Arli Harrison, Paul Reilly

Regrets: Don Sauve, Erin Noble, Paul Robertson

Absent:

Late: Leanne Tinebra

Left Early:

Members:

Meeting Called to Order: 6:31 pm

Meeting Chair & Time Keeper: Brent Fehrman, President

Agenda & Meeting Minutes: Secretary

- **Motion** to accept December 2020 meeting agenda by; Krystyna Lazar
Seconded by; Beth Wise
Motion Carried.
- **Motion** to accept November 2020 meeting minutes by; Paul Reilly
Seconded by; Nicole Sansom
Motion Carried.
- Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Ice Contract confirmed for December 2020 (going month by month so Jan 2021 will be approved approx.. end Dec).
- All games to be completed by December 18
- Games being cancelled because there is a shortage of referees resulting in a lot of schedule changes. It is very unlikely that games for all teams will be played before the December 18 deadline as centres are running out of ice availability to reschedule games
- 2nd Half of the season plan:
 - a) Haldimand County Centres will meet to review changing the bubbles for Tier 2
 - b) Schedule will be set up for 8 games for each team
 - c) Period for 2nd half is from January 2 to March 11
- Need the plan for IP2(U7) games after Christmas
- With the maximum of 30 "skaters" on the ice at one time, we had to stop utilizing the half ice practice with the U9 when there is a game playing – the 30 players is an OHF policy.
- The County is inquiring as to what our plan would be if we went into the Red Zone as we could only have 10 players on the ice – 1 coach, 9 skaters – there would be a few options to have a rotating schedule and in the 10 weeks for the New Year we would have each player (a team of 10 – would be off for 1 week each). There are 32 teams and then break the IP1 and IP2 into 9 player blocks and give them an hour each. We will need to prepare options for this level – we do not need to do this unless we go into the Red zone.
- Below is the practice hours tracking by team to December 18 subject to change based on game cancellations: See Annex B

Registrar's Report – Mike:

- Parent Speak out – there are just two players that do not have the Parent Speak Out (Discovery and IP1); multiple emails have been sent to the families of these skaters; another email will be sent to them to advise that if it's not done by the return date in the New Year then they are not able to return to the Ice. The two families have not responded to any of the emails.
- Rosters – U9 – U18 all rosters approved except for U18 #2 and U18 #4;
- The last payment for the Registration was due 1 Dec – there are 3 families in arrears – we will give them some time to get these payments to us at this time

VP of Rep/AE Report – Beth:

- No Report Issued

VP of Local League Report – Erin:

- A meeting is booked for 9 Dec 2020 to discuss the bubbles and deciding whether we will move the bubbles around or not.

Minor Novice/IP Convenor/Coordinator Report – Candace/Paul:

- For the IP2 we will play amongst our 4 teams in the New Year.
- If we go to the Red Zone – there are approx.. 30 kids in each IP1 and IP2 – break them into 45 minute sessions – clean – then another session – three hour blocks would work for this – would not require a flood in between;

Development Convenor Report – Mark:

- No Report Issued

Equipment Manager's Report – Leanne:

- No Report Issued

Gate and Time Keeper Convenor Report – Traciann/Beth:

- We pay \$12.25/hr; Cayuga pays \$15/hour across the board; Hagersville is \$12/U13 and below; \$15 for U15 and above; we can revisit this before next season for an increase

Treasurer's Report – Jeff:

- See Annex A.
- The bank account is currently at \$282,218.90 as of today which includes our term deposit of \$165,000 which just came due and was deposited into our account. We did earn \$2380.05 in interest on our investment. We will be reinvesting the full amount until we need the \$\$\$ as it is fairly liquid and we can withdraw without penalty as we need the money.
- Our 2019 Financial audit was completed by Brownlow and our taxes were submitted and have already received our Notice of Assessment.

Website – Arli:

- No Report Issued

Challenge Cup – Beth:

- No Report Issued

VP of Business Report – Lisa:

- How are our fund raisers going? Mabels labels – no updates at this time; Flip Give there is \$346 earned on the App thus far with approx.. 60 people signed up;

Secretary Report – Traciann:

- Annex C – proposal from Off the Bench
- Email from the County regarding having someone at the door to monitor/screen the participants when they come in – they want to make sure they are wearing their masks, doing the screening, not bringing in bags etc. Email to be sent as of 11 Dec that the team representative will need to be at the door to monitor and the team cannot enter until that person is at the door. Email to be sent to the coaches for this.
- A list will be sent to VP LL, Rep/AE and Tyke regarding police checks.

President Report – Brent:

- Return to Hockey Framework –
- We will start back on 2 Jan and run right until March Break – cutting back to 8 games and will see about making some movement in tier 2 to even out and make the bubbles a little more competitive.

Open Business:

- **Action:** Amalgamation
- **Discussion:** Last meeting was a Zoom meeting with OMHA reps who provided some feedback on fees and other questions/issues/guidelines; the next meeting they will put together some guidelines and present them with either a Q&A on the website or other; Cayuga is wanting to push this to start next year but the information presented suggests that this cannot happen next year – the earliest that this can happen is in the 2022 season; the proposal needs to go to the OMHA for voting at their AGM – we will need to vote on it first at our AGM and it has to be a 2/3 majority association vote in favour of amalgamation to proceed. When writing up guidelines we must keep in mind the County and Ice Times and should have a conversation/meeting with the County regarding this – the ice allocation submission is usually due the previous February for the upcoming year;
- Next meeting is 4 Jan 2021

- **Action:**
- **Discussion:**

- **Action:**
- **Discussion:**

- **Action:**
- **Discussion:**
-

New Business:

- **Action:**
-
- **Discussion:**

- **Action:**

- **Discussion:**

- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

The Financial Statements were sent out via email to approve in order to get our taxes sorted. 15 people voted yes. Motion passed.

Deferred from last Meeting:

Off the Bench

Deferred to Next Meeting:

Off the Bench – summer

Wage Increase – summer

Motion to adjourn by: Paul Reilly

Seconded by; Beth Wise

Motion Carried.

Meeting Adjourned - 7:27 pm

Annex A Financials

Caledonia and District Minor Hockey Association

BALANCE SHEET
As of December 6, 2020

| | TOTAL |
|--|---------------------|
| Assets | |
| Current Assets | |
| Cash and Cash Equivalent | |
| 1112 Bank of Montreal | 265,816.12 |
| 1140 Petty Cash | 0.00 |
| 1149 Float - Prize Table | 0.00 |
| 1150 Float - Gate | 0.00 |
| Float - Challenge Cup | 0.00 |
| 12000 Undeposited Funds | 0.00 |
| Total Cash and Cash Equivalent | \$265,816.12 |
| Accounts Receivable (A/R) | |
| 1200 Accounts Receivable | 2,123.40 |
| Total Accounts Receivable (A/R) | \$2,123.40 |
| 1217 Prepaid Expenses & Licences | 0.00 |
| 1225 Returned Cheques | 0.00 |
| 1310 Investments | 2,318.00 |
| Advanced Funds-Midget AE | 0.00 |
| Total Current Assets | \$270,257.52 |
| Total Assets | \$270,257.52 |
| Liabilities and Equity | |
| Liabilities | |
| Current Liabilities | \$18,335.00 |
| Total Liabilities | \$18,335.00 |
| Equity | |
| 3000 Opening Balance Equity | 0.00 |
| Retained Earnings | 188,661.14 |
| Profit for the year | 63,261.38 |
| Total Equity | \$251,922.52 |
| Total Liabilities and Equity | \$270,257.52 |

Annex A
Financials

Caledonia and District Minor Hockey Association

Profit and Loss

May 1 - December 6, 2020

| | Total | Budget | |
|---------------------------------------|---------------------|-----------|---------------------------------------|
| INCOME | | | |
| 4140 Gate Income | 890.00 | 0.00 | |
| 4200 Registration | 155,849.71 | 179000.00 | |
| 4240 Sponsorships/Donations | 23,181.81 | 20000.00 | |
| Total Income | \$179,921.52 | 199000.00 | |
| GROSS PROFIT | \$179,921.52 | | |
| EXPENSES | | | |
| 5050 Bookkeeping Fees | 252.67 | 550.00 | |
| 5060 Awards & Trophies | 1,672.40 | 1700.00 | |
| 5080 Bank Fees | 570.84 | | |
| 5081 QE Fees | 1,157.16 | | |
| 5082 Elavon Fees | 7,369.80 | | |
| Total 5080 Bank Fees | \$9,097.80 | 7700.00 | |
| 5100 Team Parties | 270.00 | 2000.00 | |
| 5160 Equipment | | | |
| 5161 House League Jerseys & Socks | 27,153.90 | 9800.00 | Jerseys & socks are bought for season |
| 5162 Rep Jerseys & Socks | 22,704.53 | 0.00 | For both Rep & LL |
| 5164 Supplies | 327.76 | 500.00 | |
| Total 5160 Equipment | \$50,186.19 | | |
| 5185 Hockey Development | | | |
| 5175 Goalie Development | 826.00 | 1500.00 | |
| 5180 Coach/Trainer Development | 2,344.75 | 3000.00 | |
| Total 5185 Hockey Development | \$3,170.75 | | |
| 5200 Ice Rental - Hockey | 19,637.14 | 140000.00 | |
| 5220 Ice Scheduler | 4,000.00 | 6000.00 | |
| 5225 Registrar | 4,000.00 | 6000.00 | |
| 5230 Referee Scheduler | | 2000.00 | |
| 5235 Other Miscellaneous Service Cost | -92.22 | | |
| Total 5230 Referee Scheduler | -\$92.22 | | |
| 5260 Office Expense | 18.05 | 500.00 | |
| 5270 Website | 1,224.92 | 1300.00 | |
| 5275 Gamesheets | -1,163.90 | 900.00 | |
| Total 5260 Office Expense | \$79.07 | | |
| 5280 OMHA Fees | 18,144.00 | 18400.00 | |
| 5380 Referees | 4,961.68 | 15000.00 | |

| | | |
|----------------------------------|---------------------|-----------|
| 5390 Registration Expense | 550.00 | 0.00 |
| 5460 Timekeepers | 2,114.98 | 7500.00 |
| 5540 Gatekeepers | 572.08 | 3000.00 |
| 5910 Other Expenses | <u>423.65</u> | 500.00 |
| Total Expenses | \$119,040.19 | 227850.00 |
| OTHER INCOME | | |
| 5700 Interest Income | <u>2,380.05</u> | |
| Total Other Income | \$2,380.05 | |
| PROFIT | \$63,261.38 | -28850.00 |

Annex B
Ice Time

Ice Tracking By Team

| November 30, 2020 | Yearly |
|--------------------------|---------------|
| Team | Totals |
| Discovery | 6.0 |
| IP1 | 14.0 |
| IP2 | 20.0 |
| U9 - #1 | 14.0 |
| U9 - #2 | 13.0 |
| U9 - #3 | 14.0 |
| U9 - #4 | 14.0 |
| U9 - #5 | 13.0 |
| U9 - #6 | 13.0 |
| U11 - #1 | 14.0 |
| U11 - #2 | 15.0 |
| U11 - #3 | 14.0 |
| U11 - #4 | 14.0 |
| U11 - #5 | 14.0 |
| U11 - #6 | 14.0 |
| U11 - #7 | 14.0 |
| U13 - #1 | 13.0 |
| U13 - #2 | 13.0 |
| U13 - #3 | 13.0 |
| U13 - #4 | 12.0 |
| U13 - #5 | 13.0 |
| U13 - #6 | 13.0 |
| U13 - #7 | 13.0 |
| U15 - #1 | 12.0 |
| U15 - #2 | 12.0 |
| U15 - #3 | 12.0 |
| U15 - #4 | 12.0 |
| U15 - #5 | 12.0 |
| U18 - #1 | 12.0 |
| U18 - #2 | 12.0 |
| U18 - #3 | 13.0 |
| U18 - #4 | 14.0 |
| U18 - #5 | 13.0 |
| U18 - #6 | 14.0 |
| U18 - #7 | 12.0 |

Annex C

Fundraising – Off the Bench

Fundraiser Options

Skate Mat \$12.50-\$15

Stadium Cushion \$16.50-\$20

Skate Shaped Can Coolers \$5

Summer Tuberz \$5

Masks \$5-\$7.50

Fleece Blankets \$30

Water Bottles \$5-\$7

I have other options as well I figured this should help start the conversation.

As discussed I also would like to suggest a partnership together for ALL apparel this coming season including team sales. We could have a percentage of the sales go back to Minor Hockey. So basically we are sharing profits on anything Thunder sold. We could build an online store that you have access to analytics to see all sales generated, as well as any in store purchases the members could submit their receipts to the board. So that every sale is tracked and paid back correctly. I would also supply monthly reports on sales in store for you guys to have on file. All prices and percentages can be agreed upon ahead of time.

See Link for Online Store

<https://otbse.gearware.com/Shop/Store.aspx?sid=27>